

## SUPPLIER ENVIRONMENTAL REQUIREMENTS OF SUARDIAZ GROUP

This Guideline is addressed to suppliers that **SUARDIAZ Group** considers environmentally relevant for its Management System, considering the impact that the products or services they supply may have on the environment.

**SUARDIAZ Group** has implemented an Environmental Management System aimed at achieving greater respect for the Environment in all its activities. This system includes the communication of the Environmental Policy and the applicable requirements to our suppliers, without whose collaboration it would not be possible to guarantee the implementation of our environmental principles in the development of the activities.

We expect all our suppliers to adopt the principles described in our Environmental Policy, available on our website: [www.suardiaz.com](http://www.suardiaz.com), applying the standards described in this Guide, depending on the type of supplier.

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### Environmentally relevant suppliers for SUARDIAZ Group:

We consider environmentally relevant suppliers to be those whose product or service may have a significant impact on the environment and are included in the following list:

- Maritime transport
- Road transport
- Air transport
- Rail transport
- Vehicle and machinery workshops
- Companies providing services on our facilities
- Maintenance and safety-related industrial installations and maintenance companies
- Suppliers of chemicals and dangerous products
- If your company supplies or repairs electrical or electronic equipment
- Cleaning services and applicators of chemical products
- Environmental waste management companies

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### General Requirements of SUARDIAZ Group Suppliers:

The general requirements to be complied with by suppliers of **SUARDIAZ Group** are:

- To know and comply with the current international, national, regional, and local legislation applicable to its products and/or services in environmental matters.
  - If the supplier has a certified Environmental Management System, they shall inform **SUARDIAZ Group**, sending us a copy of their current ISO 14001 certificate or EMAS registration.
  - To provide **SUARDIAZ Group** with any additional information and/or documentation requested on the environmental aspects of their products and/or services.
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### **Transport companies and services**

- Compliance with international and national regulations on maritime safety and pollution (MARPOL 73/78, OPRC 90, Paris Convention 1992, etc).
  - Commitment to comply with the European Emissions Trading Scheme (EU-ETS), applicable to the aviation sector since 2012 (Directive 2008/101/EC).
  - Proper management of waste generated (treatment contracts, acceptance, and identification documents).
  - To drive efficiently and safely to minimise emissions and fuel consumption of your vehicles.
  - To immediately notify the **SUARDIAZ Group** of any accident on the routes covered by the contract that may have led to the spillage of transported cargo or the generation of waste during the provision of the service.
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### **Vehicle and machinery workshops**

- To manage the hazardous waste generated in accordance with current regulations and send the **SUARDIAZ Group** documentation that supports its correct management (ISO 14001 certification or evidence of adequate waste management).
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### **Maintenance / installation companies**

- Relevant authorisations/licences (industry registration).
  - Evidence of statutory maintenance operations.
  - Authorisations of its technical staff.
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### **Suppliers of chemicals and hazardous substances**

- To supply only products that comply with applicable safety and environmental standards, prioritising and informing about cleaner alternatives.
  - To comply with its respective REACH requirements. For **hazardous substances or mixtures**, it must submit a safety data sheet (SDS) or extended safety data sheet (eSDS) supported by exposure scenarios (ES) and ensure that it is written in the respective national language and that it includes the information required under national legislation, e.g. on health, safety or waste disposal.
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### **If your company supplies electrical or electronic equipment**

- To ensure compliance with Royal Decree 110/2015 of 20 February 2015 on waste electrical and electronic equipment (e.g. by indicating this at the footer of each delivery note/work report or certificate).
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### **Cleaning services and chemical applicators**

- To apply the best environmental practices in the performance of their duties.
  - To separate and do not mix the different types of waste generated, depositing them in the containers provided for this purpose to encourage their recovery and recycling.
  - To do not store containers of cleaning products containing toxic or hazardous substances in areas that are not authorised for this purpose and manage their waste appropriately.
  - To do not use the drains of the facilities or external sewers for the dumping of toxic products or substances.
  - To immediately report any incident that occurs as a result of the provision of their services that may have a significant impact on the environment.
  - To promote the use of biodegradable or "green" products as far as possible.
  - Companies that apply chemical products must provide a copy of their authorisation and that of their personnel to conduct the activity and safety data sheets for the products used in our facilities (DDD applicators, legionella control companies, etc.).
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### **If your company implements environmental controls**

The following documents shall be provided:

- Calibration certificate of measuring equipment or certificate of the control laboratory/service in accordance with ISO 17025 or equivalent document.
- Accreditation or Approval of the contracted laboratory or service.

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## Environmental waste management companies

- To submit to **SUARDIAZ Group** a copy of the documentation certifying it as waste manager and the documents indicating its acceptance for the waste for which its management is requested.
- Whenever possible, to recycle or reuse the waste delivered by **SUARDIAZ Group**. In this case, it must indicate on its delivery notes, invoices or in a separate document that the waste will be used for recycling operations.
- To fulfil and provide the company with the official documents that guarantee the correct management of the hazardous waste collected.
- To immediately report any incident that occurs as a result of the provision of its services and that may have a significant impact on the environment.

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## Environmental requirements if your company provides the service or part of the service within SUARDIAZ Group facilities

- If hazardous waste (oils, paints, solvents, contaminated rags, their containers, etc) and/or non-hazardous waste (rubble, packaging, cables, etc) must be removed during the work, they shall be collected in suitable containers according to the quantity to be removed. Full containers will be removed by the company providing the service or delivered to **SUARDIAZ Group**, as appropriate, for their correct storage and subsequent management.
- If you do not know what to do with any waste or waste effluent or anything else that has arisen while providing the service, notify your contact or the Environmental System Manager of **SUARDIAZ Group**.
- If you identify any risk/emergency situation (environmental, personal, safety), you shall immediately inform any **SUARDIAZ Group** person or your contact or the **SUARDIAZ Group** Environmental Manager. Do not take any action. You must follow the emergency rules provided to you at the entrance.
- If an emergency situation occurs while you are working (spillage or leakage of hazardous products, etc.), and you have been given the necessary training and means to act, proceed according to the instructions given to you, otherwise immediately notify any person in the **SUARDIAZ Group** or your contact or the Environmental Manager of **SUARDIAZ Group**.